

Friends of Coonley Board Meeting

November 7, 2017

7:30 pm

Board Members in Attendance: Renee Girardin, Stephen Laslo, Ellen McGarry, Brooke Odem, Tracy Portnoy, Brooke Roark, Michelle Swenson, John Zachar, Kristin Morris

Honorary Board Members in Attendance: Kathy Alvarez, Kelly Lish, Sherri Skalko, Tanya Stippich, Esther Storrie, Greg Zurawski, Kelly Lish, Kim Belton

Guests in Attendance: Sara Renz, Kathy Chapman, Jenna Kelsey

Call to order (B. Roark): Brooke R called meeting to order at 7:34

Review and Approval of Meeting Minutes (B. Roark): Motion was made to approve Oct. meeting minutes. Tracy seconded. No opposition.

Treasurer's Report (Michelle S): Monthly income was \$118,214.41 monthly expenses \$ total committed accounts \$118,214.41 total available \$459,751.27.

Michelle discussed the auditing firm and made a motion to approve \$3500 for Eilts Assoc. to perform the annual FOC audit. Tracy seconded the motion and it passed unanimously.

Michelle and Kathy presented a list of checks for approval to the board. (They consisted of reimbursement or expenditure checks.) Michelle made the motion and Renee seconded. The list was unanimously approved. The guideline for requiring board approval of disbursements is \$1000.

School Administration Report (S. Laslo):

The administration sought approval to purchase 30 new iPads and 2 carts. The cost is estimated to be \$14,500-16,000. Mr. Laslo will send out an email with invoice when it is available. The board will vote at that time but the expense was approved preliminarily.

Ms. Wiltse made a presentation for new library furniture that includes 14 tables, 50 chairs, a row of pull out shelves and casual furniture. The target budget was \$25,000 but the actual cost for the selected items is estimated to be \$30,539. It was determined that \$15,000 would be contributed from the Pride Stride 2017 committed account with the remainder from the 2013 Fund-A-Need and Pride Stride 2013 committed accounts. The motion passed unanimously but will be put to an email vote when the invoice is available. The lead time for the furniture is 8-10 weeks.

The Buddy Bench program is still in the works and rests with the students.

LSC Update (E. Storrie)

MAPP testing data was discussed at today's meeting. A facilities meeting was scheduled for 11/13/17. The next LSC meeting is at 6PM, Dec. 5, 2017.

Committee Reports:

Communication (K. Morris): Sherri and Kristin are currently working on a new website. The goal is to be completed by the New Year. A google doc has been completed. Social Media requests can be submitted through that form for scheduling. Kristin is working with communications committees to see how to best organize the multiple forms of communication and make it easier on the volunteers.

Spring Fling: The next committee co chair meeting is Nov. 14, 2017. The budget for the Spring Fling was discussed. JZ made a motion to approve the budget, TP seconded the motion. It was passed unanimously. The date for Spring Fling 2019 was tentatively set for March 23, 2019.

Coonley Cares (T. Portnoy): \$2,650 was raised for Coat Angels as part of Pride Stride. There are two scheduled volunteer days for coat fittings etc., Nov. 28 and Dec. 14. A sign Up Genius notice is to be emailed.

Beta Club: A toy drive is planned for Common Pantry on 11.17.17.

Pride Stride (M. Commons, K. Lish): 129,000 has been collected. This beat the fundraising goal of 125,000.

Core update (K. Lish): Two new sponsors have been added at the Bronze Level:
Blo Dry Bar and Ninja Warriors

Leah Boston presented a Coonley Core Appreciation week is to be scheduled June 4-8. This is to include E-blasts, social media mentions and a Thank You.

Community Events :

The Embellish Shopping Day has been scheduled for Dec. 1 @ 7-10PM.

A Coonley Volunteer appreciation Evening has been set for Dec. 14.

Halloween Fall Festival (E.McGarry):

The event was seen a great success with 1200-1300 attendees. None of the financial data had yet been processed.

PTO Merger (E. McGarry): The merger took place June 15, 2016 and was driven by the need for PTO to become a 501 3c corp. At that time it was determined that rather than establish a second corporation, the PTO would combine its financials with that of FOC. E. McGarry explained that the intent though was for PTO to continue to function as a separate entity. Further discussion on roles and responsibilities is anticipated amongst the board.

Adjournment (B. Roark): B. Roark moved to adjourn meeting at 9:17pm. T. Portnoy seconded the motion. Motion was approved.

Minutes prepared by J. Zachar. Next FOC meeting scheduled for December 5, 2017.