

## **Friends of Coonley Board Meeting**

**Nov. 6, 2018, 7:30 p.m.**

**Board Members in attendance:** Stephen Laslo, Ellen McGarry, Kristin Morris, Brooke Odem, Brooke Roark, Kathy Alvarez, Inka Cherry, Christina Kreidler

**Honorary Board Members in attendance:** Kelly Lish, Lisa Mishkin, Tracy Portnoy

**Guests in attendance:** Sarah Petrosko, Leah Boston, Linda Hattar

**Call to order (B. Roark):** called meeting to order at 7:34 p.m.

**Review and Approval of Meeting Minutes (B. Roark):** B. Odom motioned to approve Sept. minutes. E. McGarry seconds. B. Roark motion to approve Oct. mins. K. Morris seconds. All approve both.

**Treasurer's Report (K. Alvarez):** Big deposit this month due to Pride Stride. Net monthly income \$143,389.05. The total committed accounts have \$507,950.38 and total available funds are \$390,672.66. Kathy motions to approve checks. I. Cherry seconds. All approve.

**School Administration Report (S. Laslo):** Getting bids for water fountains. One set of bids in. Starting to talk about funding students who need assistance toward Washington DC trip. Free-or-reduced lunch families get about half paid for. About 10 other students also request additional help. Also there is a modest pool (Ribfest, Mattress Sale) of fundraising money for other families. About 25 families indicated they need no assistance. FOC board will vote to approve funding once Mr. Laslo knows how many kids will need a scholarship from FOC.

**LSC Update (K. Lish):** Fast LSC meeting. No major announcements. CIWP meeting for Nov. 27 at 6 p.m.

**Communications report (K. Morris):** Working on putting together a policy on what goes in what types of Communications.

Leah B. putting together a history of FOC/PTO. Talking to Kathie Bock and Linda Lesondak, as well as Ann Newton, who can connect us even further back as necessary.

**Coonley Core (K. Lish): Renewals:** Silver: i9 and Sharon Gaietto. Mathnasium dropped down to silver from gold.

**Pride Stride (K. Lish):** Still tallying final numbers. Have \$2,300 in corporate matches that will take six months or so to completely come in. \$147K came in. \$130K net after costs paid. Working on ordering/distributing family incentives now. Dropped the bibs this year but heard feedback the teachers want to bring them back next year. Even if just for the younger kids. Easier to identify which kids in which classes. Also we will try to publicize corporate match more next year. Tracy Samonds is taking the lead on that. May choose a different T-shirt company next year. Looking to add another planning person to the team for the school incentive portion next year.

**Spring Fling (B. Odem):** Set for March 23. Had first committee meeting. All the chair/co-chair spots are filled but always will take people who want to help for committees. Save the dates will go out in folders Wednesday. Food budget going up a bit. Adding third bar area. Will have to pay for DJ, which was donated last year. Expect to hold ticket prices steady from last year -- \$85 and \$110 and \$150 at door. Teachers at \$35. Motion to seed \$10k into Spring Fling 14 fund by B. Roark. K. Alvarez seconded. All approve. Motion to approve budget by B. Odem. Seconded by I. Cherry. All approve. Motion to approve \$2K check to caterer by B. Odem/S. Laslo seconded. All approve.

**Coonley Cares (T. Portnoy):** Ready to send out Sign-up Genius for Beta Club/Coonley Cares holiday toy drive to benefit Common Pantry. Went extremely well last holiday season. Beta Club kids will put out boxes for donations and Maribel will keep the gift cards safe in the office. B. Roark says Coonley Cares has raised \$3,125 (and a few coat donations) so far for Coat Angels. K. Lish suggests Music Inc. which provides orchestra instruction to kids from underprivileged areas, as a potential recipient of Spring Fling Coonley Cares fundraising.

**Family Fun Fair (E. McGarry):** Jan. 27 OK with Lakeshore Sport. Melissa Mann interested in chairing again and wants to know who will be her contact on FOC board. Will decide that and also what grades to target soon.

**Halloween Fest (E. McGarry):** 1,266 tickets sold. 900 were in advance. Over 1,300 attended including volunteers with comp tix. Still getting reimbursements in. Only a few left. Have a debrief coming up next week. Takeaways include: The don't-scare-me necklaces were a hit... We will plan to move the picture area next year. Was unfortunate that more people didn't see Sharon Gaietto... It was difficult to fill the many, many volunteer spots to run games for all ages... Should we add a quiet room for children with sensory issues to get away from the noise... Do we add a parent lost and found for reuniting kids/parents?

**Box Tops (C. Kriedler):** First collection brought in 8,610 valid box tops. \$861 should come to us in December. Also will have money from the May collection. Goal for the year is \$2,500.

**Coonleywear (I. Cherry):** First online shipment arriving Tuesday to distribute Wednesday. 55 orders, 135 items. \$260 profit. Not holding stock anymore is a positive. Graphics person who wants to do some new designs will contact I. Cherry.

**Book Fair (B. Odem):** Planning underway for Nov. 13-16 book fair. Volunteer sheet about half full.

**Call for Volunteers (B. Roark):** Always looking for volunteers for Spring Fling and school events -- current needs include book fair and folders.

**Liability Insurance (B. Roark):** Board is considering getting a policy to cover people who work at our events. Current insurance only covers board members. Need an advisor to weigh in. One option is an addendum to our policy that covers up to 6 people and we don't have to specify the people. Also consider if serving food is a potential liability due to allergies etc. Prudent to look into a holistic view of our risks and coverages. B. Roark will look into it and have more info before our next meeting. Initial findings were that additional insurance isn't cheap but not exorbitant.

**Storage space** (E. McGarry): Halloween decorations stored in school right now. Need to get a team together soon to move those into storage. Getting a lockbox/key for the storage locker so we can access as needed.

**Adjournment:** K. Morris moved to adjourn meeting at 8:44. E. McGarry seconded. All approve.

*Minutes prepared by K. Morris. Next FOC meeting scheduled for Dec. 4, 2018.*